

**Sherwood Park Parent Advisory Council (PAC) Meeting  
December 12, 2013  
Draft Minutes for Approval**

**In Attendance:** Marina Hartvik, Katrina Podmore, Lisa Stalham, Wendy Martin, Pam Burnett, Karmyn Turner, Carolyn McEachern, Sam Ball, Stefanie Barilla, Michelle Dahl, Pam McLeod, and Diane Ehling

Item #	Agenda Item	Discussion	Action Items
1	<b>Call to order</b>	<ul style="list-style-type: none"> <li>• Brief discussion of volunteer requirements for the pancake breakfast being held Friday, Dec. 20.</li> <li>• Meeting was called to order at 7:10 pm.</li> </ul>	
2	<b>Approval of November meeting minutes</b>	<ul style="list-style-type: none"> <li>• Motion to adopt the November 5, 2013 minutes (Marina), seconded (Katrina). Minutes were approved.</li> </ul>	
3	<b>Budget Review</b>	<p>Review of financials:</p> <ul style="list-style-type: none"> <li>• We haven't received money from East View Elementary for the wrestling mats as of yet (~\$6,000)</li> <li>• Our GIC was automatically cashed in (\$5,300). We will consider reinvesting in a long term plan.</li> <li>• Hot lunch has been a really good fundraiser.</li> <li>• Bank accounts are in good shape.</li> </ul>	
4	<b>Vice-Principal's Report</b>	<ul style="list-style-type: none"> <li>• Mathcatchers, an Aboriginal math presentation was given to numerous English intermediate classes Nov. 6 by a math professor from SFU. It was a provocative presentation of mathematical storytelling.</li> <li>• Remembrance Day celebration assembly was held Nov. 6. Led by Grade 7s, it was a respectful and solemn affair. Audience behavior was excellent.</li> <li>• Very good turnout for the Nov. 13 Kindergarten tour. Approx. 20 families attended.</li> <li>• Practiced a Level II lock-down drill Nov. 18. The scenario was an outside intruder and it was kept low key. It was the first of 2 lock-down drills planned for this school year. As well, we have to practice 6 fire evacuation drills. We've had 2 planned drills and 1 unplanned (the fire alarm was pulled by an innocent baby). In the newsletter there was a reminder for parents to practice this at home.</li> <li>• Staff received epi-pen training (for allergic reactions) on Staff Collaboration day Nov. 27. As well the focus was on our Code of Conduct. Staff reviewed what responsible behavior looks like in and out of the school under the categories of being compassionate, inclusive, respectful and safe using the Responsible Behavior Guidelines. Some intermediate classes are helping to make the Guidelines visual and easier to read for primary students. We are also focusing on virtues assemblies each month. In January, we will explore the virtue of unity. Every month a different class or pair of classes will present on a virtue.</li> </ul>	

- The December Book Fair went really well. Lots of volunteers, great enthusiasm and a successful fundraising effort. Pam McLeod now has \$1,000 in the in-house fund.
  - Report cards went home Dec 6. For the January Curriculum Implementation Day the district is looking at assessment and how we do it. In particular, group work & whether all kids get assessed the same. BC curriculum changes can be found online at <https://curriculum.gov.bc.ca/>.
  - Other December events include Nancy Baker's class making rainbow loom bracelets and selling them to raise for money for an orphanage. The Environmental Club is making homemade Christmas cards that will be on sale Tuesday night before the band concert. They are raising money for Gifts of Hope for african families, such as bed nets, through Plan Canada. Some of the primary classes raised money to buy gifts for the Christmas Bureau and of course the choir and Mr. Sled have been busy singing all over town.
  - Staff were trained in child abuse protocols (what to do if there is a disclosure) at the Dec. 5 staff meeting. As well, Joe shared results from PISA (the Program for International Student Assessment), an international assessment body that looked at 510,000 15-year old students in 34 countries in the areas of math, science and reading. Canada ranked 13<sup>th</sup> of the 34 countries just behind Finland, Switzerland, Japan and Korea (2012 results). The snapshot of performance can be found at [www.oecd.org/pisa/](http://www.oecd.org/pisa/) (the Organization for Economic Cooperation and Development). This ties into our focus on math in the upcoming semester.
  - Thank you in advance for the upcoming pancake breakfast.
  - Staff are hoping that Saleema Noon can be supported by PAC this school year as well as Jessie Miller's social media presentation. Jessie presented on social media last year including a parent night for Sherwood Park, Cove Cliff and Dorothy Lynas parents. The group agreed it would be nice to alternate years for the Safe Teen program (for grades 6 and 7 students) and Saleema Noon and have Jessie every year.
  - The grade 7s are taking part in a bullying prevention morning at Seycove operated through the Canadian Red Cross.
  - Wish list item: Staff would like the PAC to approve St. John's Ambulance first aid training for grades 5, 6 & 7 students. The cost is \$450 for up to 25 students or \$600 for 50 students. We have 6 classes (31 + 25 + 25 + 21 + 22 + 21 = 145) which would cost approx. \$1,800. Recommend the "Life Saver" which is a whole day training session.
- Group discussed options including training for just grades 6 and 7 (99 students). It was moved and seconded (Lisa Stalham, Michelle Dahl) that we spend up to \$600 for grade 7 students to get St. John's Ambulance "Life Saver" first aid training if gaming money can be used. The group discussed booking training for January and then to consider bringing it in for grades 6 and 7 students next year, maybe in October, and perhaps tie it in to peer counselling.
- Jan. 21 Dreamrider Theatre coming to present H2Whoa – water conservation.

Coordinate Grade 7s and grade 6s volunteers to clear tables and be in charge of recycling for the pancake breakfast - Diane

Review suggestion to bring in the SafeTeen program and Saleema Noon alternate years and bring Jessie Miller every year - PAC Executive

Investigate if first aid training can be paid for out of gaming funds - Wendy

<p><b>5</b></p>	<p><b>Sustainability Discussion</b></p>	<ul style="list-style-type: none"> <li>• Diane Ehling and Deb Benedict are co-chairs of district Green Team. Meets every month, different schools host each meeting and share environmental initiatives they are involved in. For example, Carsen Graham has the “tap water” initiative getting rid of plastic water bottles.</li> <li>• Group started in 2008 and has been responsible for the District Green Fair traditionally held in April, though this year they are promoting provincial involvement through BC Green Games that is out of Science World. Diane is one of the judges so won't be having her students submit a video submission.</li> <li>• It's our turn to host a meeting Jan. 20 at 3:45 (Monday) and they'd like a PAC person to come to that meeting and be a liaison back to the PAC.</li> <li>• We are part of the BC Hydro Workplace Conservation Awareness Program that helps change behavior in the areas of lights off &amp; plug load. Christie Sacre is the trustee that sits on this committee and she along with our district communications manager, Victoria Miles, and a high school teacher, Justin Wong, are working on a blog site to disseminate information.</li> <li>• Victoria Elderton, former Outdoor School Principal, drafted Learning with Nature – a document looking at enhancing and integrating curriculum through the use of outdoor learning spaces including covered outdoor play areas, learning gardens, interactive playgrounds and outdoor classrooms.</li> <li>• We at Sherwood have put in an application for a sustainability grant for composting and hope to hear back in December. It would be a school wide program headed up by our Grade 5 teacher. We have to make sure it's safe and bear proof.</li> <li>• Our own Environmental Group has taken on power smarties – giving tickets to teachers who are turning off their lights (tickets goes into a draw and teacher can win a prize). They also set up a haunted house on Halloween in the multipurpose room and had one of the members playing the piano instead of using a recording. Grades 2 – 7 went through the haunted house.</li> <li>• We've expanded the recycling program to include hard plastics. The grade 7s are helping.</li> </ul>	<p>Determine who can attend the January Green Team meeting and advise Diane – PAC executive</p>
<p><b>6</b></p>	<p><b>Alternatives to Gymsense</b></p>	<ul style="list-style-type: none"> <li>• The PAC is looking at new fun options to bring in for students to augment the PE curriculum and would like to present ideas to the teachers for their approval.</li> <li>• At this time Gymsense is married into the school curriculum and has been booked for this school year. A number of teachers are not comfortable teaching gymnastics and rhythmic movement is part of the school curriculum.</li> <li>• It was agreed that primary students enjoy Gymsense so we'd like to keep it for them and try something different for intermediate students.</li> <li>• Michelle explained a few programs that we may be interested in trying including hip hop, indoor tennis and Football BC for boys &amp; girls.</li> <li>• There's also a Flag Football League in North Van which is non-contact for grades 6 and 7.</li> <li>• Note that Diane is bringing in 'Cycling BC' in for grades 2 through 7.</li> <li>• Note that inline hockey and baseball registration are open for the spring.</li> </ul>	<p>Confirm availability and pricing for 400 kids for hip hop in May and email costs for hip hop, tennis and football programs to PAC exec - Michelle</p> <p>Present alternatives to teachers – Diane</p>

7	<b>New Business</b>	<ul style="list-style-type: none"> <li>• A big thank you to Marina for decorating the Sherwood Park Christmas tree at Parkgate.</li> <li>• Cobbs Bread discount program is up and running – if you say you're from Sherwood Park <u>before you pay</u> for your goods our school gets 5% of the sale. Mabels Labels and Please Mum have similar programs.</li> <li>• Onyx also has a program where a percentage of sales would be donated to the school. All purchasing is done online for their products which are small metal food containers (for lunches). It was suggested we promote this in June when parents are more likely to be thinking about school supplies. The group also discussed having a waste-free lunch contest and tying it into the Green Trophy Award.</li> <li>• Head lice have been a problem at school lately and the group shared ideas to help address it. Ideas included inviting the 'Lice Buster' lady to the February PAC meeting to raise awareness and promote natural remedies for getting rid of them (e.g. add a few drops of tea tree oil in shampoo) and 2) and asking parents/caregivers to do a lice check before the kids go to Outdoor School and Big House as they often come back riddled with lice.</li> <li>• We now have a Facebook page and a website. A big thank you to Lisa for doing such an excellent job setting these up.</li> <li>• The group discussed having a parent community night. Ideas included a Trivia night and a family dance sometime after the Seycove Auction.</li> <li>• The group also discussed having a fun night for the kids. Ideas included a movie night where kids could come to the gym in their PJs, bring sleeping bags and watch the movie on mats. We could have popcorn.</li> </ul>	<p>Consider approaching Onyx in the spring – Lisa</p> <p>Consider inviting 'Lice Buster' lady to an upcoming PAC mtg. – PAC executive</p> <p>Pass the lice info. on to Kate, the Outdoor School administrator – Diane</p> <p>Consider parent community night and kids fun night after the Seycove Auction – PAC executive</p>
8	<b>A look ahead to January</b>	<ul style="list-style-type: none"> <li>• No January meeting, next meeting is early Feb. Date TBD.</li> </ul>	
9	<b>Adjourn</b>	<ul style="list-style-type: none"> <li>• 9:04 pm meeting adjourned.</li> </ul>	