

Sherwood Park PAC Minutes
 November 22, 2021
 7:00 p.m. – 8:00 p.m.
 North Vancouver, via Zoom

PAC Executive: Natalie Lai (co-chair), Robert Dick (Secretary), Anthony Lyons (Treasurer),
 Anna Morrison (Volunteer Coordinator)
 Admin: Megan Wheatley, Kelly Curry

PAC: over 12 families were represented

Item	Discussion	Action Items
Welcome	On behalf of the Chair, Anna Morrison called the meeting to order and conducted a roundtable.	
Approval of agenda		Adopted with no changes
Principal's update	<p>Megan Wheatley updated on literacy goals, and in particular home ready, a guided reading program, and read aloud.</p> <p>Megan outlined the different reading levels through which children progress – reading with fluency and expression. Parents are asked to build reading out loud into routines at home for at least 10 minutes, and to celebrate it. The idea is to build comfort.</p> <p>Home reading coming in for primary and stretching into grades 3-4. Expect is in next few weeks.</p> <p>Parents are also asked to continue reading to and with their children</p>	
Treasurer's Update	<p>Anthony Lyons provided a financial update.</p> <p>Only 24 families to date have donated via the tax deductible approach, garnering about \$3,000.</p>	Update is appended to these Minutes.
Fundraising and Volunteers	Hot lunch – there were some issues with most recent hot lunch but they are being worked through by parent volunteers to the extent possible. Emails have been sent out on the subject.	

	<p>The school is not yet ready due to COVID to welcome parents into the schools for trivia night, but a venue such as Northlands could be pursued (The Raven has not responded to multiple inquiries).</p> <p>There was some discussion about using art-cards or gift cards.</p> <p>Class Directories – permission will be sought via class reps for families who would like their contact information made available to other parents in the child’s class as a directory.</p> <p>Sept 2022 PAC sign-up forms – a form is being prepared with the school administration to streamline getting parents’ consent for the school to provide contact information for the PAC email list early in each school year.</p> <p>A list of volunteer opportunities is appended. If you are able to volunteer a little or a lot, please contact any member of the Executive or SherwoodParkPac@gmail.com!</p>	
NVPAC Rep Update	<p>Robyn Affleck provided an update on the activities of the District Diversity and Inclusion Committee.</p> <p>Presentation Tuesday, November 23, 2021 by Shelly More.</p>	<p>Link will be distributed and was sent out in the Superintendent’s report.</p>
Traffic Safety	<p>Shannon Bradley Dexter updated on progress that has been made with respect to traffic safety on Fairway Dr at Golf Dr, and to raise awareness of a longstanding issue. The District has been approached for support. Also seeking volunteers for crossing guards – to coordinate and fill time slots. The support of the PAC was also sought to intervene with the District.</p>	<p>The affected parents were invited to draft a letter the PAC could send forward to the District advocating for greater safety measures.</p>
Other Business	<p>Shelly reminded everyone of tight one week window for ordering holiday gift boxes!</p>	
Adjournment	<p>Next meeting Tuesday, January 11, 2022</p>	<p>Meeting adjourned at 8:00.</p>

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Fundraising event	0.00	9,000.00	-9,000.00	0.0%
Gaming Funds	7,720.00	8,520.00	-800.00	90.61%
Hot Lunch				
Hot Lunch Cost	-1,665.30	0.00	-1,665.30	100.0%
Total Hot Lunch	-1,665.30	0.00	-1,665.30	100.0%
Interest	0.36	0.00	0.36	100.0%
PAC Student Funding	3,038.82	9,000.00	-5,961.18	33.77%
Total Income	9,093.88	26,520.00	-17,426.12	34.29%
Gross Profit	9,093.88	26,520.00	-17,426.12	34.29%
Expense				
Bank Charges	33.00	200.00	-167.00	16.5%
Beautification	23.52	500.00	-476.48	4.7%
Discretionary Food Allowance	0.00	300.00	-300.00	0.0%
Emergency Preparation	0.00	300.00	-300.00	0.0%
Family Support	75.00	1,000.00	-925.00	7.5%
Fun Day	0.00	250.00	-250.00	0.0%
Health Workshops	0.00	2,000.00	-2,000.00	0.0%
Kitchen Supplies	0.00	100.00	-100.00	0.0%
Meeting Costs	224.00	100.00	124.00	224.0%
Office Supplies	189.36	200.00	-10.64	94.68%
Performing Arts (G)	0.00	2,000.00	-2,000.00	0.0%
Scholarships	0.00	1,000.00	-1,000.00	0.0%
Teacher's Appreciation	0.00	800.00	-800.00	0.0%
Teacher's Wish List				
IXL Digital License	0.00	2,500.00	-2,500.00	0.0%
KM Club	0.00	500.00	-500.00	0.0%
Outdoor learning	0.00	2,500.00	-2,500.00	0.0%
Raz kids license	0.00	500.00	-500.00	0.0%
Technology	1,261.18	6,000.00	-4,738.82	21.02%
Total Teacher's Wish List	1,261.18	12,000.00	-10,738.82	10.51%
Teachers Discretionary				
Classroom Disc. Fund	0.00	4,000.00	-4,000.00	0.0%
Jump Start	0.00	500.00	-500.00	0.0%
Learning Services	0.00	800.00	-800.00	0.0%
Total Teachers Discretionary	0.00	5,300.00	-5,300.00	0.0%
Thank You's	0.00	250.00	-250.00	0.0%
Traffic & Safety	0.00	200.00	-200.00	0.0%
Total Expense	1,806.06	26,500.00	-24,693.94	6.82%
Net Ordinary Income	7,287.82	20.00	7,267.82	36,439.1%
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