**Sherwood Park PAC Agenda**

**Meeting date: Nov 13, 2019
 Sherwood Park Library**

**In Attendance**:

Parents: Christine Chatelaine, Christy Mahoney, Anna Morrison, Sarah Reese, Adryon Cooke, Sharon Boglari, Jeanette Schisler, Gina Madeo, Jana Ogdenova, Karmyn Turner, Fiona Rouillard, Jen Hollows, Michelle King, Helena Jung, Robyn Affleck, Alison Bradley, Mairead Foley, Kim McMuller.
PAC Exec: Anthony Lyons, Penny Swords, Chris Richard, Anna Willis, Jordan Newby, Tristan Newby

Administration: Kelly Curry, Sanj Johal (regrets)
Guest: Tree Cleland

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| Item | Discussion | Action |
| 1900Call to Order  | Meeting called to order at 1900 |  |
| 1900-1910Introduction of PAC Executives and Parents | Round table introduction of PAC Executive and parents  |  |
| 1910-1920 Definition of PAC (Penny Swords)  | Overview of the importance of an active PAC discussed. Enforced that all parents of students are members of the PAC.  |  |
| 1920-1925 Adopt Previous Minutes Sept 25 2019  | Motion: Alison Bradley Seconded: Robin Affleck Carried  |  |
| 1925-1930Additions to Current Agenda  | None |  |
| 1930-1935Adopt Agenda  | Motion: Jordan Newby Seconded: Chris Richard Carried  |  |
| 1935-1945Seycove Auction (Tree Cleland) | Single largest fundraiser for the school. Profits are split between the 3 participating schools. Benefits Sherwood Park approx. 7000$/yr Ask is for a team of volunteers to participate in all aspects of the program. Many hands make light work. Any contributions of time are much appreciated. Primary Sherwood park contact: Jeanette Schisler jeanette.schisler@gmail.com  |  |
| 1945-1950Auction Basket Fulfillment Volunteers Needed(Jeanette S) | Seycove Auction is Dinner and Dance for parents. Funds are primarily raised via a silent auction. Auction items are gift baskets created by volunteer teams from the participating schools. Volunteers are needed to: Canvass local businesses for donationsDesignated purchasers for items (costs reimbursed) Basket packing/delivering This is an excellent project to work on, on your own time, by yourself or with a group of friends. We need people who enjoy socializing and/or those that enjoy preparing baskets with care, and/or retail therapists. Please email jeanette.schisler@gmail.com To find out what positions are still available.  |  |
| 1955-2000Grade 7 Fundraiser(Karmyn Turner) | Each year the Grade 7 Students Fundraise for a legacy gift. Fundraising is primarily through 2 upcoming events. Poinsettia Orders - order forms to be distributed to students. Christmas Market - a bazaar facilitated by the grade 7s. The market is seeking gently used or new items that all students can purchase and have wrapped. This is a wonderful collaborative project for the grade 7s. Additionally the children appreciate the opportunity to purchase items for their family for Christmas.  |  |
| 2000-2010October 2019 Income and expenses statement (Anthony Lyons)  | Expense statement distributed to the attendees and discussed. This statement is available by request. Highlights included: Direct Funding is significantly down from previous years. To date the PAC has had very few expenses. Moving into the new year we will likely see a decrease to the services sponsored by the PAC as a result of low 2019/20 revenue. To maintain the current level of servicing we will require greater revenue and volunteers.  |  |
| 2010-2020Pancake Breakfast(Fiona Rouillard) | Held on the last day of school prior to the winter break. Open from 0700-0900 and is by donation. NVFD will be at the grill. Donations from this event are directed toward the Sherwood Park Care Fund, an anonymous trust designed to assist members of the Sherwood park family in need. This event is always a great time to meet new families or break bread with old friends. Volunteers are needed for pre, intra and post event. Shifts are approx 2 hours in length and are a guaranteed good time. To volunteer or to find out more about the care fund please email Fiona Rouillard fiona.rouillard@gmail.com  |  |
| 2020-2030 Vice- Principals Message  | Principal Sanj Johal sends regrets. Currently attending the district wide development meeting. Cross country were a fall success. Boys and Girls basketball have wrapped up. Thank you to the volunteer coaches. The Oct 10 Open house was well received with great feedback.The Power of 5 (Formerly SPARK) Be SafeBe Kind Be Responsible Be Respectful Be Inclusive Has rolled out to students. Project development is ongoing,Parent teacher interview will be in early December.  |  |
| 2030 Adjournment | 2019/20 PAC meeting dates: Jan 22, Apr 15, May 27 |  |