

Sherwood Park PAC Minutes
 September 28, 2021
 7:00 p.m. – 7:50 p.m.
 North Vancouver, via Zoom

PAC Executive: Penny Swords (co-chair), Natalie Lai (co-chair), Robert Dick (Secretary), Anthony Lyons (Treasurer)
 Admin: Megan Wheatley, Kelly Curry

PAC: over 20 families were represented

Item	Discussion	Action Items
Welcome	Natalie Lai called the meeting to order and conducted a roundtable.	
Approval of agenda		Adopted with no changes
Welcome and Introduction to PAC	The co-chairs outlined the role of the PAC, and many of its key activities, including fundraising, connection to the school, events, education, and an opportunity to meet school staff and discuss issues pertaining to the school.	
Treasurer's Update	<p>Anthony Lyons provided a financial update. The importance of stable, early funding from tax donations via School Cash portal was discussed, and questions were asked about whether hot lunch would proceed (yes, likely in November).</p> <p>Another question was raised about the possibility of a cross walk on Fairway and it was proposed for discussion at a future meeting, noting the limits of the PAC role.</p>	Update is appended to these Minutes.

Principal's update	<p>Welcome to kindergarten students as well as new students from elsewhere in BC, Canada and around the world. There are also a number of new staff at the school.</p> <p>It has been a very positive back to school, and in most ways feels much like how last year ended in terms of safety protocols. The BCCDC guidelines allowed for some more flexibilities.</p> <p>Engagement between parents and school is a major contributor to success of children in the school, so please do get involved and be in touch.</p> <p>There was significant work over the summer, including a ventilation upgrade – the new unit is visible on the roof. This work is almost complete.</p> <p>This year, gradually, parents will be welcomed back into the school for meetings and learning opportunities. Specific protocols will be in place.</p> <p>Parents are encouraged to support kids in literacy and learning, and to be in touch with classroom teachers to learn of approaches and resources available.</p> <p>This week is Truth and Reconciliation week, and there are projects underway with the children. Children have collected and painted rocks, which will be used to create an art installation.</p> <p>Classroom teachers are the primary point of contact for parents, except for absences and select circumstances. Teachers will communicate weekly for the most part, and the school will put out a School Connect bi-weekly. The school aims not to send home too many communication products.</p> <p>In the next couple of weeks, some information will be sent out on a Safe Arrivals initiative to streamline attendance reporting, allowing parents to login online and schedule absences. This should also save time in the school for daily attendance and safety processes, and simplify reporting for parents.</p> <p>Thank you to all families for getting everyone back to school safely and healthily, for being precautionary with the daily health checks. Lots of excitement for the year ahead!</p>	
Fundraising and Volunteers	A list of volunteer opportunities is appended. If you are able to volunteer a little or a lot, please contact	

	any member of the Executive or SherwoodParkPac@gmail.com!	
NVPAC Rep Update	Robyn Affleck provided an update on the activities of the District Diversity and Inclusion Committee, and a presentation on Truth and Reconciliation. Any parent wishing a copy should contact her via the PAC.	
Call for nominations and Election	The following were elected: Natalie Lai, Chair Steve Adelson, Vice-chair Robert Dick, Secretary Anthony Lyons, Treasurer Anna Morrison, Classroom Rep Coordinator	
Other business		
Adjournment	Next meeting Monday Nov 22, 2021	Meeting adjourned at 8:10.

Sherwood Park Parents Association

2021-22 Budget Approved

Income

	Budget	Estimated Actual	Over/ Under	Budget	Notes
	2020-21	2020-21		2021-22	
Ordinary Income					
Hot Lunch	\$0.00	\$0.00	\$0.00	\$0.00	
Gaming Funds	\$4,000.00	\$8,520.00	\$4,520.00	\$8,520.00	\$200 per student
Student Direct Funding (parent donations)	\$7,500.00	\$9,170.00	\$1,670.00	\$9,000.00	
Seycove Auction	\$11,000.00	\$0.00	-\$11,000.00	\$0.00	
Interest income	\$0.00	\$0.62	\$0.62	\$0.00	
Events/ Fundraisers					
Community supports	\$0.00	\$1,405.50	\$1,405.50	\$0.00	
Fundraising events	\$0.00	\$11,670.49	\$11,670.49	\$9,000.00	
Donations	\$0.00	\$2,953.38	\$2,953.38	\$0.00	
Carnival	\$0.00	\$0.00	\$0.00	\$0.00	
PST Refund	\$0.00	\$906.47	\$906.47	\$0.00	
Total Income	\$22,500.00	\$34,626.46	\$12,126.46	\$26,520.00	

Expenses

Teacher's Discretionary Expenses					
Classrooms	\$4,000.00	\$2,924.02	-\$1,075.98	\$4,000.00	20 Class @ \$200
Jump Start	\$500.00	\$400.00	-\$100.00	\$500.00	one person
Learning Services	\$800.00	\$17.14	-\$782.86	\$800.00	
Library Books and Displays	\$0.00	\$0.00	\$0.00	\$0.00	
Teacher's Wishlist					
Technology	\$4,000.00	\$787.80	-\$3,212.20	\$6,000.00	School Wish list-itemized
Literacy Materials	\$1,500.00	\$183.79	-\$1,316.21	\$0.00	
Outdoor learning	\$0.00	\$0.00	\$0.00	\$2,500.00	School wish list
IXL Digital Licenses	\$2,300.00	\$2,300.00	\$0.00	\$2,500.00	School wish list
Raz kids digital license	\$0.00	\$0.00	\$0.00	\$500.00	School wish list
Early Literacy Materials	\$3,000.00	\$2,548.31	-\$451.69	\$0.00	
Indigenous Craft Start Up Materials	\$1,000.00	\$0.00	-\$1,000.00	\$0.00	
Student Extra-Curricular/ Education					
Performing Arts - Education	\$0.00	\$0.00	\$0.00	\$2,000.00	
Health Workshops	\$0.00	\$0.00	\$0.00	\$2,000.00	TBA
School Improvements/ Safety					
Beautification	\$0.00	\$0.00	\$0.00	\$500.00	
Emergency Preparation	\$300.00	\$0.00	-\$300.00	\$300.00	
Traffic and Safety	\$200.00	\$0.00	-\$200.00	\$200.00	
Student Events					
Fun Day	\$250.00	\$0.00	-\$250.00	\$250.00	
KM club	\$150.00	\$360.08	\$210.08	\$500.00	School Wish list
Administration					
Bank Charges	\$200.00	\$108.30	-\$91.70	\$200.00	
Kitchen Supplies	\$100.00	\$261.79	\$161.79	\$100.00	
Meeting Costs	\$100.00	\$75.00	-\$25.00	\$100.00	
Office Supplies	\$200.00	\$61.71	-\$138.29	\$200.00	
Student/ Community Giving					
Discretionary Food Allowance	\$300.00	\$0.00	-\$300.00	\$300.00	kindy welcome, popcorn for Welcome Party and Terry Fox Run
Family Support	\$1,000.00	\$448.99	-\$551.01	\$1,000.00	for extra curricular
Scholarships	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	Seycove + Windsor
Other Expenses					
Teacher's Appreciation Lunch	\$800.00	\$0.00	-\$800.00	\$800.00	
Thank You's	\$250.00	\$0.00	-\$250.00	\$250.00	
Total Expenses	\$21,950.00	\$11,476.93	-\$10,473.07	\$26,500.00	
Net Surplus/ Deficit	\$550.00	\$23,149.53	\$22,599.53	\$20.00	

ELECTED FOR 2021-2

Exec: Chair - Natalie Lai
Exec: Vice-Chair - Steve Adelson
Exec: Secretary - Robert Dick
Exec: Treasurer - Anthony Lyons
Exec: Classroom Representative coordinator - Anna Morrison

TO BE CONFIRMED / NEEDED

Canadian Parents for French - Emina Dervisevic
Carnival Lead Organizers - **Vacant**
Choir Liaison - Kelly Nobles (confirm? Isn't her son in High School now?)
Community Programs Coordinator - Vetina Schiralli
DNVPAC Representative - Robyn Affleck
ER Preparedness Representative - Sarah Rees, Sara Gillespie
Class Representative (Class Rep) Coordinator - Anna Morrison
Family Photo Fundraiser - Penny Swords
Fruit & Vegetable/+MILK program (K-5) Coordinators - Isabel Eng, Amber Fraser
Grade 7 Farewell Coordinators - Tiffany Curtis
Hot Lunch (Munch A Lunch) Administrator - Linda Pollock \ Becky Smith
Hot Lunch Lead Organizers:
- (Pizza)
- Lara Sarbit (Magic Lunch Box)
- Mairead Foley (TBC) (Subway)
- Alexis Taschuk (Bluhouse)
- Kim McMullen (Lift)
- Hilary Hawkshaw (Sushi)
- Costco runs for milk and juice/ possibly cutlery – Helen Cranstoun
Kindergarten "Welcome Event" Coordinator - **Vacant**
Pancake Breakfast Lead Organizer - Fiona Rouillard
School Beautification/Gardens Lead - Sandra Cosby
Seycove Auction Liaisons - Jeanette Schisler
Sign-up Genius Administrator - Anna Morrison
Spirit Wear Coordinator - Kate Walker
Spring Dance Party Lead Organizers - Penny Swords, Vetina Schiralli
Teacher Appreciation Breakfast Lead - Robin Norris
Traffic/Safety Patrol Coordinator - **Vacant**
Trivia Night Lead Organizer - Jennifer Reid
Valet Attendant(s) for Drop-off / Pick-up Zone - **Vacant**
Website Administrator - Katie Rodgers
Instagram -- NEEDED!