Sherwood Park PAC Minutes   
June 9, 2020

7:00 p.m. – 7:50 p.m.

North Vancouver, via Zoom

PAC Executive: Penny Swords (co-Chair), Robert Dick (Secretary), Anthony Lyons (Treasurer)

Admin: Megan Wheatley, Kelly Curry

PAC: Gina Madeo, Jeanette Schisler, Maureen Nicholson, Anna Morrison, Kim McMullen, Jessica Kim, Clare Mochrie, Daniel

|  |  |  |
| --- | --- | --- |
| Item | Discussion | Action Items |
| Welcome | Penny Swords called the meeting to order, and in her opening remarks thanked Jeanette Schisler for her tremendous leadership on fundraising, as well as the many volunteers who contributed to its success. |  |
| Approval of agenda |  | Adopted with no changes |
| Report from Co-Chairs | Penny reported that without hot lunch and the Seycove auction, both substantial sources of fundraising that did not proceed owing to the pandemic, the parent community really stepped up with a range of alternative activities with great success.  Direct funding via the School District also raised more funds than it is in the past, so THANK YOU to all who donated through any means.  It is important that parents be aware of some of the important activities funded by the donations and fundraising through the PAC:   * Laptops and iPads * Swings in the back playground * Cups and supplies for students who forgot items such as water bottles while water fountains are closed * Selema Noon sexual health education for children and parents * Ribbons for kilometer club * Carnival (when it happens again…) * Teacher appreciation lunch * And more! |  |
| Treasurer’s Update | Anthony presented a report on this year’s expenditures, appended.  Jeanette asked for a breakdown of fundraising, donations and community support. Donations were from canceled hot lunch orders where parents opted to donate to the PAC instead be refunded.  Community support was from companies who offer a portion of sales to the PAC.  Clarification was received that | No actions. |
| 2021-2022 Budget | Anthony presented a proposed budget for next year, noting that there are some key unknowns, such as whether hot lunch will be permitted next year.  It was specifically noted that $6,000 is being set aside for technology (iPads etc) per the Teacher’s wish list.  Budget is appended.  Anna Morrison asked for a line item to be added for beautification / gardens as the front garden needs new soil and there are some other needs. Megan noted the beautification, especially this year, was very positive and some teachers also engaged in projects with their class related to the gardens. It was agreed to add $500 for this item. | Moved by Robert Dick, seconded by Anna Morrison. Approved. |
| Updated Constitution and By-Laws | Robert Dick outlined the proposed changes and reasons, noting that no comments were received since it was first presented at the April PAC. | Moved by Anna Morrison, Seconded by Gina.  Approved. |
| Call for Nominations | No nominations were received. |  |
| Election |  | Noting small attendance, it was agreed to hold over the existing executive while doing a call out for nominations to seek additional members, and a special meeting can be called to confirm membership or undertake a vote if there are multiple interested candidates. |
| Fundraising Update |  |  |
| Principal’s message | Megan Wheatley noted that there are still several weeks remaining in the school year. While restart plans are seeing the community reopen around the school, the guidelines for schools have not changed and status quo is expected to endure for the school year.  There have been positives coming out of this year’s changes, and parents are encouraged to talk to their children about the subject. For instance, children have appreciated lining up outside with teachers, feeling clean from hand washing, keeping their hands to themselves.  Next year there will be special focus on deepening students’ reading skill, and messaging will come from class room and school levels. Guided reading has been very successful this year, so will continue.  Kelly reported on social and emotional literacy, which has been well supported this year. She expressed the appreciation of teachers and administration for fundraising in challenging times, and the support in the class, noting in particular that Saleema Noon was a huge success.  The staff appreciation breakfast has been organized with Jeanette’s support – huge thank you.  Looking forward to a great summer and more normal September! |  |
| Call for Volunteers |  | A list of openings will be circulated |
| Other business | Penny provided information on the upcoming social media information session. |  |
| Adjournment | Next meeting April 7, 2021 | Meeting adjourned at 8:35. |

