

## Sherwood Park PAC Minutes

**Meeting date: May 25, 2016**

**In Attendance:** Kamryn Turner, Samantha Ball, Carolyn McEachern, Meredith Briden, Gina Madeo, Katrina Podmore, Sarah Stark & Joe Campbell

**Meeting called to order at 7:05pm**

Motion to adopt the April 27, 2016 minutes moved by Gina, seconded by Katrina. Motion carried.

### **Principal / Vice Principal Report:**

Joe noted that it has been a very busy spring at Sherwood Park with football, track and hip hop all taking place and the students have been engaged and enjoying all the new activities. He asked if hip hop could be done earlier in the year (Oct/Nov) next time round, rather than the spring which is a busy time of year with other activities. Book earlier in the year with the hip hop company to get an earlier time on the school calendar.

Joe said that it has been an exciting last 5 years at the school. There has been a large turnover in staff but a good core group remains that are longstanding Sherwood teachers. It has been exciting to see afterschool programs like soccer, computer programming and art / drama being added to the opportunities at the school.

The school already has the upcoming numbers from the District. Sherwood Park is complex as the diversity is high within the enrolled student population. Sherwood Park has made a case to the District that an educational fund is required (applied and granted). This will include more LAC time (3 days per week up from two) and more counselling time. Joe said that there is less violence in the schools now as there is increased supervision but that children today have a higher rate of anxiety and depression due to more pressure in our modern era. *How do we help kids be happy & healthy?* Joe feels that we need to involve the entire school community and work together to improve student happiness and 'make life great for kids'.

The new curriculum guidelines will be in place for 2016/2017 and the shift is how the content is presented. Staff are calm about the changes to come and Joe would like to have a group curriculum night (K-12) at Seycove for all local schools to introduce the changes to parents.

### **Treasurer's Report:**

Proposed budget for 2016/2017 was reviewed line by line with meeting participants at the May 25, 2016 meeting. Budget acceptance was motioned by Gina and seconded by Katrina.

*The approved budget is posted on the PAC's [Google Drive](#)*

Highlights include:

- Beautification fund (\$1000) for the school will remain for the upcoming year. This fund provides outdoor tools, gardening bags, plants, paint etc. to keep the school looking clean and fresh.
- Magnet calendar cost will increase to \$500 this year but the calendars will now be 5x7 in size so easier to read.
- Extracurricular subsidy to remain in place to assist with costs such as bus fee for field trips, recorders for music program etc. to help ensure all students have access to extra-curricular programs.
- Funds for an annual fitness/sports activity in place. This coming year will introduce tennis. Biking was suggested as an activity for the 2017/18 year, with rental bikes made available for students that need to borrow a bike.
- Suggestion to add IKid/IGirl/IBoy, a new program by Saleema Noonan to the body/health rotation and to increase the body/health programming to every year versus every second year. Budget increased to \$3500
- Primary support requested funds for a Buddy Bench; This was not included in the PAC budget and was suggested as a possible Grade 7 legacy gift next year (or future years)

## **Treasurer's report cont.**

- Spirit store will be introduced this year and will run every two years. The newly designed Sherwood Park wolf logo will be available on merchandise including t-shirts and water bottles.
- Uniforms will be replaced for the 2016/2017 year. Funds will be partially derived from the 2014 Grade 7 Grad legacy fund that was unspent (approx. \$ 1,700), the Spirit store and general revenue.
- Looking for Hot Lunch coordinators for the 2016/2017 school year as some of the current coordinators have stepped down or have children graduating from Sherwood. If new coordinators are not found then the hot lunch funds will decrease from \$15,000 to approximately \$11,000. It was suggested that a job descriptions for Hot Lunch Coordinators be created so that the duties included are outlined and less intimidating to potential volunteers. Subway is one of the programs that is looking for a new coordinator. Katrina Podmore suggested that she may be willing to take it on if the day could be changed. Karmyn will ask the current coordinator to contact Katrina with the job details.
- It was proposed that Trivia Night could be run as a fundraiser for a Playground Improvement fund.
- Rather than numerous small direct selling fundraisers over the school year the PAC will continue with the Direct Funding request (suggested \$50 per student) to all parents at the start of the year.
- Technology fund (\$13,000 approved of the \$26,000 requested) can be increased if fundraising and direct funding is more successful than anticipated for the upcoming year.
- Currently the PAC provides \$200 to each classroom with an additional \$200 provided to key support staff such as counsellors, LAC support etc. It has been suggested that the PAC should increase this amount. Teacher's discretionary fund will be looked at mid-year to see if the budget permits it to be increased.

### **PAC Elections:**

There were no volunteers to take over any of the PAC executive positions. Therefore, Samantha Ball and Carolyn McEachern will remain as Co-Chairs, Karmyn Turner will remain as Treasurer and Meredith Briden will remain as secretary.

Sarah Stark tentatively agreed to take on the Seycove Auction coordinator role. This is an important role as it brings in approximately \$6000 of our operating budget. Sarah will work with Marina Hartvik on the transition of the role. The PAC is very grateful to Marina for her hard work as our school's representative for the Seycove auction. We thank her for her past and continued support.

Gina Madeo agreed to take on the new Traffic Safety coordinator role for the upcoming year. There will a big push on improving the traffic safety around our school this fall.

Katrina Podmore has also agreed to continue as the class rep coordinator.

For the 2016/2017 school year PAC meetings will take place on the last Tuesday of each month.

### **Carnival:**

Carnival is on June 3, 2016 and we are still in need of volunteers as the previous call outs have fallen short of expectations and event need.

There are currently 330 food orders with more expected.

### **General Discussion:**

Karmyn noted that the Booster Juice cups which are part of the annual Grade 7 class fundraiser cannot be recycled without being washed and cannot be recycled onsite. They must be taken to a recycle centre and are currently being washed by a primary teacher who has taken it upon herself to do so to keep them out of the garbage. It was suggested that if we continue with the fundraiser that we approach Booster Juice and ask them

**General Discussion cont.**

to change the policy on their cups or that we change the fundraiser to freezies, popsicles or other program were the materials are easier to recycle.

There is a member of the Sherwood Park community who is key to our Hot Lunch Program who has a Food Safe designation. If there is an additional member of the community willing to take the Food Safe course and help out with hot lunch, the PAC will reimburse the course fee upon completion. Please contact the PAC if you are interested. We are also looking for someone with a Serving it Right certification, or someone willing to take the course on our behalf. In order to host Trivia Night at the school, we are required to get a liquor licences. The applicant for the license must have a Serving it Right certificate. Our existing parent is graduating out of the school this year.

**Meeting Adjourned at 9:20pm**