

Sherwood Park PAC Minutes
Meeting date: November 15, 2017

In Attendance: Sanjeet Johal, Anne Lawson, Meredith Briden, Jenny Breckon, Julie Mayor, Joshana McMahon, Anna Morrison, Andrea Anderson, Caroline Cranstoun, Katrina Podmore, Kate Walker, Beth Rossiter, Natalie Lai, Anthony Lyons, Alison Millar Wilson, Gina Madeo, Fiona Rouillard, Sharon Boglari, Karmyn Turner

Guests: Tree Clelland and Kim Tattri

Meeting called to order at 7:05 pm

Motion to approve the September 27, 2017 minutes made by Meredith Briden and seconded by Julie Mayor.

Seycove Auction

Community parents Tree Clelland and Kim Tattri have volunteered to organize the popular Seycove Auction next year. Proceeds raised are split between the 4 schools in our community: Sherwood Park, Cove Cliff, Dorothy Lynas, and Seycove. The theme for the auction is "Wild Wild West" and it will be held on February 24 at Seycove Secondary School. Tickets will go on sale in the new year.

The event depends on volunteers from each school helping out. Fiona Rouillard has volunteered to be the Sherwood Park liaison. Some other volunteer positions include Acquisitions, Gift Baskets, and Sponsorships. There are also lots of other opportunities to help with set-up, tear down, and help out on the night. Please email the PAC if you can help.

Principal's Report – Sanjeet Johal

- Parent-teacher interviews will start week of December 11. There will be early dismissal on Dec 12 and 13. Signups will be available December 4. Some teachers will have their interviews split between Sherwood Park school and the Tsleil-Waututh Nation community gym.
- Report cards will be emailed on December 15. Please watch your email for login instructions.
- The Grade 7 Christmas Market will happen on December 13 in the Multi-purpose room. They are still looking for donations (can be dropped off at the office).
- For up-to-date information on school activities, please sign up for Twitter at [@SherwoodPark44](#)
- The school has held 2 fire drills and 1 earthquake drill this term. One more fire drill is planned. These drills were a big success as all students and staff were evacuated in approximately 2 minutes.
- Following some vandalism in the washrooms, all the upstairs washrooms have been repainted and staff are checking them every hour. There is no full-time custodian at the school, so staff are the ones who must clean up after an incident. The situation is improving but please continue to be vigilant and remind your children about appropriate behaviour in the washrooms.
- A reminder that if your child will be late for school or is sick, to please let the school know via the call-back line (604-903-3812). This is for the safety of all children.
- A Remembrance Day ceremony was held on November 10. Some Grade 7 students hosted the assembly, and events included a First Nations drummer, our amazing school choir, a multi-cultural video depicting Canada's involvement in the war, and Grade 1s thoughts on what peace means to them.
- Our annual Halloween parade was a huge success.
- On November 1, teachers had a curriculum implementation day. Shelley Moore, a speaker on inclusion, provided ideas on how to include all learners in the school community. Our teachers later met with teachers from Dorothy Lynas and Lynnmour in their grade groups to discuss how to implement the new curriculum in the classroom.

- Mr Sled and our students have been preparing for the autumn concerts: November 27 for English students and November 28 for French students. Both concerts are at 7 pm at Seycove Secondary – families and friends are welcome to attend. Many thanks to Seycove Secondary for giving up their gym time and assisting with set-up, lighting, and sound.

Volunteer opportunities:

A huge thank you to the volunteers who have stepped forward over the last two months to help out. New volunteers include Jenny Breckon, who is producing the PAC newsletter, Katie Rodgers who has given our PAC website a much-needed facelift, and Anna Morrison who has volunteered to be our school beautification co-ordinator.

Some of the volunteer opportunities available within the next 3 months, include:

- Fruit & Vegetable/MILK program. This government-sponsored program delivers milk and fruit/veg to our school every 2 weeks. A volunteer is needed to receive the food, sort it and deliver to the primary grades.
- Christmas Tree. Sherwood Park sponsors a community Christmas tree at our local shopping centre every year. A volunteer is needed to organize decorating the tree.
- Community Programs Co-ordinator. This volunteer works with the administration to co-ordinate after-school and lunch-time programs for the three school terms. Current after-school programs include art, drama, wrestling, hockey and soccer.
- Hot lunch - helping out at the school on hot lunch days (1 hour)
- Safety Patrol Supervisors. Perfect for early birds! We're looking for parents to help supervise the Safety Patrol in the mornings. Shifts last approx. 30 mins.
- Pancake breakfast (Dec 22) - Watch for sign-up details coming soon.

If you are able to help out in any way, please let us know at sherwoodparkpac@gmail.com.

School beautification:

A big thanks to Anna Morrison who has been working hard to beautify our school grounds (grounds maintenance is not provided by the school district). Every garden bed has now been sponsored by a parent or class and we have received donations from the District of North Vancouver and local garden centres. A work party is being organized for spring clean-up – watch the newsletter for more details.

Budget review:

Income: Our gaming grant was a little lower than budgeted as it is based on student enrollment. We have had good success with the PAC student funding (introduced a few years ago to reduce the number of fundraisers). Although we didn't budget for any income from the Seycove auction, as it is now going ahead, we can expect additional income from this event. Distribution of those funds will be discussed at an upcoming PAC meeting.

Expenses: Staff have conducted a school-wide audit of technology needs and are developing a technology strategy for the allocated PAC funds (\$8,000).

The cost to offer First Aid training to Grade 6 students has increased above our budgeted amount. Three options were discussed:

1. Continue to offer training through St Johns (as in previous years), but eliminate certificates (~\$675)
2. Continue to offer training through St Johns (as in previous years) and include certificates (add ~\$188)
3. Use a new vendor (Red Cross – recommended by the principal – they offer the program in English and French) (~\$1,034 – to be clarified if they provide certificates).

The PAC discussed these options and a motion was raised to increase the budget allocated for First Aid training from \$600 to \$900 in order to proceed with Option #2.

Proposed by: Jenny Breckon.

Seconded by: Julie Mayor

Motion was unanimously approved.

Swing update:

An additional bank of swings that has handicap accessibility was approved in May 2017 as part of the 2017/18 budget (up to \$10,000 from retained earnings). Chris Ricard is working with administration to investigate options and get quotes. The budget needs to cover equipment, installation, ground surfacing and taxes. We have received quotes from two companies and both are in excess of our budget. There is no accessible swing available for the budgeted \$4,000. The PAC will continue to work with accessibility organizations and administration to investigate options.

Meeting was adjourned at 8:20 pm.

Next meeting: January 24 @ 7pm

Contact us at:

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